



**St Peter's**  
Collegiate Academy

# Year 11 Summer Exams

Summer Exam series, May - June 2026



Three  
Spires  
TRUST



# Exams: Summer 2026

You will shortly be sitting your GCSE and Vocational exams. It's important that we recap exam arrangements and JCQ regulations.

We hope that this will help you to:

- Understand the rules you need to follow
- Understand examination routines
- Be less stressed and more focused
- Perform to the best of your ability

It's important that you understand that the rules put in place are about ensuring fairness, they are about supporting you.



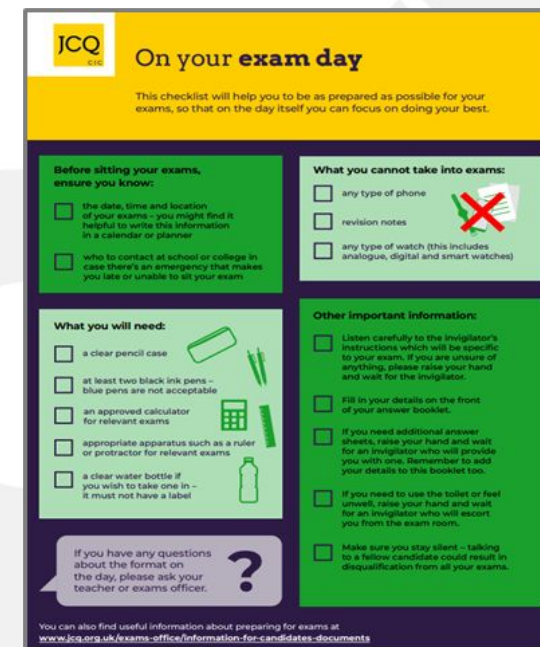
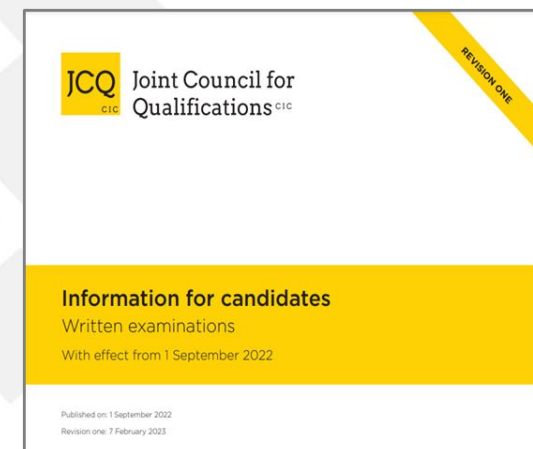
# Exam Rules: JCQ rules and regulations

- JCQ stands for Joint Council for Qualifications.
- This is the national organisation that sets the rules for exams.
- It comprises of the 8 largest providers of qualifications in the UK.
- This includes AQA, OCR, Pearson, NCFE and WJEC.

<https://www.jcq.org.uk/knowledge-hub/written-exams-2025-2026/>

[https://www.jcq.org.uk/wp-content/uploads/sites/2/2025/09/JCQ-Preparing-to-sit-your-exams\\_-2025\\_2026.pdf](https://www.jcq.org.uk/wp-content/uploads/sites/2/2025/09/JCQ-Preparing-to-sit-your-exams_-2025_2026.pdf)

[www.stpetersacademy.org.uk](http://www.stpetersacademy.org.uk)





# JCQ Regulations: Prohibited Items

Mobile phones, earbuds, watches and other devices...

- These devices are **not permitted** in the exam hall.
- Taking these devices in could mean that your paper is cancelled – even if it is a genuine mistake.
- It is very important that you store these securely and **do not** take them in.



**What you cannot take into exams:**

- any type of phone
- revision notes
- any type of watch (this includes analogue, digital and smart watches)





# JCQ Regulations: Prohibited Items

## Drinks, Programmable devices...

- Drinks need to be in a transparent bottle. Please remove the label. The drink must also be transparent. You are advised to take water into the exam venue.
- If you take your own stationary into the exam hall, it must be in a transparent pencil case.
- Calculators must have the backs removed.
- Programmable calculators are **not** permitted at GCSE.





# JCQ Regulations: Exam Suitable Dress

Full school uniform must be worn.

Blazers can be placed on the backs of chairs.

- Do not take coats into the exam hall
- Hoodies are prohibited. This is because it is easy to conceal earbuds and other items.
- Durags and hats are not allowed for the same reason.
- Religious head wear such as turbans and Hijabs are permitted.





# JCQ Regulations: The Role of Invigilation Staff

Invigilators are there to make sure that JCQ exam rules are followed.

They are also there to support you. They will aim to:

- Maintain exam conditions – calm, quiet, distraction free
- To assist in the event of a problem
- To make sure the correct amount of time is provided
- To complete exam admin
- To ensure students are seated
- To assist with registration and attendance
- To act as impartial observers

Invigilators have a duty to report to JCQ.

If invigilators cannot ensure exam conditions are met, JCQ can cancel the papers of all students sitting the exam.



# Failure to Comply with Exam Conditions

It's important that you take the exams seriously and conduct yourselves in a mature and sensible manner.

A Home/School Agreement has been shared with parents asking for their agreement and support with the JCQ regulations.

Students should maintain silence and avoid any disruptive behaviour during the exam. Any attempts to communicate with other students or to gain an unfair advantage will be reported and will likely result in disqualification from the exam.

*If behaviour is not up to expected standards, candidates will be removed from the exam venue. Their examination will be cancelled; they might also have all examinations associated with that exam board cancelled.*



# Dates and Times

The summer exam season begins on Thurs May 1st with DIT.  
It finishes on Tues 16<sup>th</sup> June with Spanish.

Some key dates:

Maths 1 – 14 <sup>th</sup> May (AM)	English Language 1 – 21 <sup>st</sup> May (AM)
Maths 2 – 3 <sup>rd</sup> June (AM)	English Language 2 – 5 <sup>th</sup> June (AM)
Maths 3 – 10 <sup>th</sup> June (AM)	English Literature 1 – 11 <sup>th</sup> May (AM)
Religious Studies 1 – 12 <sup>th</sup> May (AM)	English Literature 2 – 19 <sup>th</sup> May (AM)
Religious Studies 2 – 20 <sup>th</sup> May (PM)	



# Individual Exam Timetables

You should have received an individual timetable by email. You will also receive a paper copy through your form tutor.

Dates and times of exams will be stated in chronological order.

Check the duration, location and your seat.

**CHECK THIS – INFORM US IN EXAMS IF YOU THINK ANYTHING IS WRONG ASAP**

## Candidate Exam Timetable

### Candidate Information

Date of Birth

Candidate Number  
(Internal)

Registration Form  
11

UCI

Date	Time	End Time	Subject	Examination	Duration	Location	Seat
Tue, 03 Jan 2023	08:50	10:00	In House Exam: Y11 Biology Double Foundation	Y11 Biology Double Foundation	01:10	BSA	T4
Tue, 03 Jan 2023	12:30	14:15	In House Exam: Y11 Geography	Y11 Geography	01:45	BSA	L4
Wed, 04 Jan 2023	08:50	10:35	In House Exam: Y11 English Language	Y11 English Language	01:45	BSA	R9
Thu, 05 Jan 2023	08:50	10:35	In House Exam: Y11 English Literature	Y11 English Literature	01:45	BSA	R8



# Exam Venues

Most exams will take place in the Arena (BSA).  
If you are entitled to extra time you will likely sit your exam there.

D61, D62 and D63 (Millenium) and some SEN rooms will be used for those who have **Access arrangements** such as a reader or scribe.

Other venues will also be used, 1-28 and 1-29 will be used for Spanish Speaking.

Full details will be on your individual exam timetable.



# Punctuality

**When you arrive at school, you will be registered in the canteen. Please find your form tutor**

## **Start times:**

The exam will start when stated on your timetable. This will be **9.00 am** or **1.00 pm**.

This is the **start time**, not the arrival time. By this time you need to be in your seat, ready to start.

- You need to arrive earlier than the start time so that you can be seated.
- Toast will be available in the canteen between 8.30 and 8.45.
- Drop your belongings off in the canteen from 12.45 pm and then move to your exam venue.



# Lunch and Fire Alarms

**When you arrive at school, go to your form and get registered.**

## **Lunch:**

- As from Monday 11<sup>th</sup> May, lunch will be moved to the earlier time of **12.20**.
- Until then, lunch will be at the normal time (1.20 pm) unless you have an afternoon exam.
- If you have an afternoon exam, you will go to lunch with KS3 at **12.20 pm**.

## **Fire alarm:**

- If there is a fire alarm, you need to maintain exam conditions - do not talk or communicate with each other. **PLEASE STAY SEATED until advised to move.**
- You may need to leave the exam venue and line up outside in the order that you are seated, this will be in the carpark outside PE.
- You will be prioritised and allowed to enter the exam room as soon as we have been given the all clear.



# Storage of Personal Belongings

You are strongly advised to secure your valuables in a zipped-up pocket or part of your bag.

Your coat, bag and other belongings need to be stored in the blue trolleys. These are labelled with letters, remember which one you have used.

**These will be outside the canteen before exams start.** We will move them undercover if it's raining.

If you are in other rooms (D62, D64 etc), your belongings will be stored at that venue.





# Punctuality

**When you arrive at school, go to your form and get registered.**

## **Lateness:**

If you are less than 30 minutes late then you will be allowed into the exam.

If you are more than 30 minutes late, you may not be allowed in.

- Please do your best to avoid lateness, it's disruptive for those already seated.
- If you miss the exam then you will have to wait until next year to sit the exam.
- You will also have to pay the entry fee (upwards of £60!).



# Toilet Breaks

**Go to the toilet before the exam.**

You will not get the time you take to go to the toilet back.

**You will not be allowed to take a toilet break for 20 minutes after the start.**

**Movement during the exam can be very disruptive for others.**

- If you need the toilet in an exam then please raise your hand.
- You will be escorted to the toilet, and the invigilator will wait outside.
- If you leave without an invigilator, you will not be allowed back into the exam.



# Cheating



Exams place students under a great deal of pressure. Unfortunately, we do (occasionally) find students cheating.

Cheating can include writing answers on your hand, making cheat notes, writing the answers in your pencil case, programming your calculator, communicating with others in the exam, attempting to access the internet if you are provided with a laptop and a range of other things.

- If you are found to be cheating then your exam paper is destroyed and you get zero marks.
- We have to inform JCQ.
- An investigation is carried out, you may find they cancel all the papers you sit for your exams.
- ***DON'T TAKE THE RISK!***



# FAQs

## **How much does it cost to enter me into an exam?**

Exam board fees vary. Most are between £60 and £80 per exam. If you sit 8 exams it costs the school around £650.

## **I'm entitled to extra time, How much do I get?**

25%. If you sit a 2-hour exam, you get 30 minutes extra.

## **Can I take in a drink?**

Your water bottle must be clear. Labels must be removed.





# FAQs

## What equipment will I need?

- Basic equipment includes a black pen, a pencil, rubber and ruler.
- You are advised to bring more. Some equipment can be provided.
- Pencil cases must be clear.
- Calculators must have no back.
- Subject specific equipment such as calculators will be needed for some exams.
- Check with your subject teacher.

**What you will need:**

- a clear pencil case 
- at least two black ink pens – blue pens are not acceptable 
- an approved calculator for relevant exams 
- appropriate apparatus such as a ruler or protractor for relevant exams 
- a clear water bottle if you wish to take one in – it must not have a label 



# FAQs

## **I have a clash – two exams at the same time. What happens?**

- Unfortunately, we have quite a few clashes this year.
- You will sit one of the exams. You will then be isolated so that you cannot confer with your friends who have already taken the exam.
- You will then sit the exam you missed.

## **When do I get my results?**

- January exam results are usually available mid-March.
- Summer results are released in August. For GCSEs, this is usually the Thursday before the August Bank Holiday.



# FAQs

## What if there's a fire alarm?

- Please remain in silence. **STAY SEATED/**
- You will be escorted out of the building and will need to remain in your exam group - **DO NOT** go anywhere else.
- We will prioritise getting you back into the building once we receive the all clear.
- The time allowed will be extended.
- Let's hope this doesn't happen.

**If you have any other questions, please come and see us in the Exams Office.**