



Ref: LG

Dear Parents/Carers,

Students are now able to select their preferred subjects as part of the options process. They will be sent their individual log-ins for the Applicaa website which will be used to manage the options process. Once they have received the email, the options form will be live, and the process can be completed. Instructions are on the options form but will follow these simple steps:

Option A – a choice between Geography and History

Option B – a first choice from the list and a reserve

Option C – a first choice from the list and a reserve

You can only submit the completed form if the criteria for completion is met, and you can see this when the text goes green on the form. There is a follow-up screen where subjects can then be ranked in order of preference. We cannot guarantee that all subjects will run, as there is a room and speciality staff limit. The breadth of choice is presented to allow us to tailor the offer according to this cohort's selection.

I hope you look forward to the conversations to support for your child in this exciting, first step for them. We recommend working through the form together, where possible. If there are any problems, please do not hesitate to contact us.

Kind regards,

**Mr Lee Gardner**

Assistant Principal

Curriculum Development