



September 2023

Y9 Industry Day 2023: Thursday 9th November

Dear Parent/Carer

As part of Green Careers Week 2023, our Y9 Industry Day will once again allow students to take part in 'Take your child to work day'. This will involve students spending a day at their parents/carers workplace, shadowing them throughout the day. Students must be with a person with 'parental responsibility' not another family member, due to strict safeguarding rules. This opportunity will give the students their first valuable experience of the world of work, and prepare them in the long term for their entry into the workplace.

We do understand that for a variety of reasons it may not be possible for your child to accompany you in your workplace. Obviously, you will have to acquire the permission of your employer to have your child with you on that day. It may also not be appropriate for Health and Safety purposes if the parent is, for example, based on a building site, or in other hazardous situations. Furthermore, if parents/carers work at home alone, this is unfortunately not a new learning experience or environment, therefore it is not suitable. If a suitable placement is not available, your child will need to be in the academy. There will be a range of careers related activities in the academy on this day.

We hope you can arrange for your child to accompany you throughout a normal working day. They will travel to and from work with you and be covered by the 'Health and Safety' practices of the organisation that they are visiting and their insurance.

Please complete the attached consent form, stating whether your child will be attending your workplace or staying in the academy. A small explanation of what your does is really helpful if this is not clear from organisation's name.

Yours Sincerely

Mrs A Tranter: Careers Leader

Mr D Maullin: Head of Year 9

PLEASE COMPLETE THIS FORM AND **RETURN TO THE FINANCE OFFICE** NO LATER THAN **FRIDAY 20th OCTOBER 2023.**

Student Name: _____

Form Group: _____

I am willing for my child to participate in **'Take Your Child to Work Day' on Thursday 9th November 2023.** I state that my child will be my responsibility during that day, and will be under my supervision.

Signed: _____ (Parent/Carer)

Date: _____

Parent/Carer Name (in capital letters): _____

Company Name & Address where student will be working:

OR

My child is unable to participate in **'Take Your Child to Work Day' on Thursday 9th November 2023** and they will be in the academy.

Reason: _____

Signed: _____ (Parent/Carer)

Date: _____

Parent/Carer Name (in capital letters): _____